Sample email candidate salary negotiation

**Subject Line:** Job Offer from [*Company name*]

Hi [*Candidate name*],

Thank you for considering our job offer for the [*Job title*] position. We’ve just discussed your requests with our Head of [*mention dept.*] department and our Finance team and we’ve decided to change our initial offer for you:

* A [e.g. 15%] increase in the annual compensation to a new [mention the new salary] salary
* A potential bonus of $X
* New option available, partially to work from home
* Opportunity for additional compensation and benefits package after test period available

If you have any questions, feel free to contact me or my colleagues via [*provide contact details.*]

Best regards,

[*Your name*]

[*Signature*]